

MILLSAP WATER SUPPLY CORP.

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Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting December 9, 2021

Vice President, Jamie French, called the meeting to order at 06:01 p.m., Thursday, December 9, 2021. Board members present were Jamie French, Fred Griffin, Joe Young, Jason Schrick, and Kenneth Barnes. Staff members present were, Operator, Matt Souders, Bookkeeper/Office Manager, Dawne Steen and Office Assistant, Natasha Howard.

On the item, Amy Sandlin to address the board about high usage in June 2021, vote as necessary: Amy Sandlin did not show up for the meeting.

Secretary/Treasurer, Jason Schrick read the minutes of the regular monthly meeting of November 11, 2021. Fred Griffin made the motion to accept the minutes with presented, seconded by Kenneth Barnes. Motion passed 5 to 0.

Operator's report was given by Operator, Matt Souders as follows: Talked to Dollar General as well as landowner multiple times about the line. We need an easement on the property to put a new line in. Met with Eddie Martin, school Superintendent, about water issues. Progress on pumps: fixed the valve, Wallace Electric has been working on electric auto dialers at Pump Station #1. Worked two weekends in a row during the day to find the line on Giacalone property. Met with Zamarron guy at Pump Station #2. Took two vacation days. Had a leak at T.J. Pontremoli's house. Tested all meters at Turnage property on S. FM 113, all are connected to the right house. Re-read the McCoy's meter. Advised I am going to change out meter and make auto reader. Installed 21 of 48 meters. Completed Inventory. Kenneth Barnes made the motion to accept the operators report as presented, seconded by Joe Young. Motion passed 5 to 0.

Bookkeepers report was given by Bookkeeper, Dawne Steen as attached with minutes. Fred Griffin made the motion to accept with changes, seconded by Jamie French. Motion passed 5 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:

Fred Griffin made the motion to approve with changes, seconded by Jason Schrick. Motion passed 5 to 0.

Review of the Engineering/Feasibility Study Consent Approval List resulted in:

Jason Schrick made the motion to remove Joseph Thomas from the feasibility study list and to give him his money back, seconded by Jamie French. Motion passed 5 to 0.

On the item pay bills for Arnold & Son Construction – there were none.

On the item pay bills for Arnold Garrett, Consultant – there were none.

On the item pay remaining bills, approval with vote – Fred Griffin made the motion to pay the remaining bills as presented, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, discuss purchase of generators for pump stations to assist us with complying with the new law on Emergency Preparedness Plans, vote as necessary: Joe Young made the motion to purchase 2 generators to get us by and find the better generator as soon as possible, seconded by Jamie French. Motion passed 5 to 0.

On the item, discuss details regarding the existing water line on the property owned by Vaquero Millsap Partners LP for the Dollar General, vote as necessary: This item was discussed on the Operator's report. Matt needs Easements from Dollar General, their neighbor to the South, Old Pritchett property, old Lamb house, and the Williams meter.

On the item, discuss employee's Christmas bonus, vote if necessary: Fred Griffin made the motion to give one week pay for the Christmas bonus, seconded by Jamie French. Motion passed 5 to 0.

On the item, review and approve Resolution Declaring Unopposed Candidates for the 2021-2022 election year, vote as necessary: Fred Griffin made the motion to approve the resolution, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, discuss and approve Quotes for improvements to Pump Station #2, vote as necessary: Jamie French spoke to Ryan Zamaron who said they will pay, we need to pick our contractor. Jamie French made the motion to have Dawne call Eddie Aguilar, with Jacob Martin, to get a contract with GDW as we will go with Tank & Vessel's quote, seconded by Fred Griffin. Motion passed 5 to 0.

On the item, discuss possible changes to Monthly Minimum Charge for meters larger than standard residential (3/4) based on meter equivalency, vote if necessary: Jamie French made the motion to increase the minimums a little at the next rate increase, and each subsequent rate increase until we catch up to where we need to be, seconded by Fred Griffin. Motion passed 5 to 0.

Under old business to discuss:

(A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report

(B) Operator to provide progress update on Automatic Readers – We have installed 21 out of the 48 endpoints

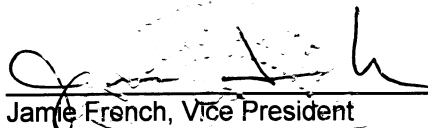
(C) Operator to update modifications to Pump Station #2 for Pressure Tank to help serve Bulldog Crossing – See Operator's Report.

(D) Operator to provide update on Feasibility Study for Meter Application/Request- this was discussed during the consent approval item.

(E) Old Business – TXU approved our Critical Load application.

On the item New Business – Jamie French discussed that his daughter and son in law paid on the wrong account, and we need to refund the money. There was also discussion about a company buying an old CCN and creating a new CCN.

There being no other business, Vice President, Jamie French adjourned the meeting at 7:48 p.m.



Jamie French, Vice President



Jason Schrick, Secretary/Treasurer