

# **MILLSAP WATER SUPPLY CORP.**

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## **Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting November 11, 2021**

Vice President, Jamie French, called the meeting to order at 06:00 p.m., Thursday, November 11, 2021. Board members present were Jamie French, Jason Schrick, Joe Young, and Kenneth Barnes. Fred Griffin joined via phone. Staff members present were, Operator, Matt Souders and Bookkeeper/Office Manager, Dawne Steen and Office Assistant, Natasha Howard. Guests present were Mac Coalson, Joe Giacalone, and Joshua Anderson.

On the item, Joshua Anderson to discuss with the board taps for Strain Ranch if purchased, vote as necessary: 100 to 500 taps were discussed. The board advised Mr. Anderson what would need to be done by them to get said meters.

On the item, Mac Coalson to address the board on behalf of JAG Investments on taps requested, vote as necessary: JAG Investments wants 3 ¾" taps, and possibly 20 in the future.

Secretary/Treasurer, Jason Schrick read the minutes of the regular monthly meeting of October 14, 2021 as well as the Special meeting on November 9, 2021. Kenneth Barnes made the motion to accept the minutes with changes, seconded by Joe Young. Motion passed 5 to 0.

Operator's report was given by Operator, Matt Souders as attached with the minutes. Kenneth Barnes made the motion to accept the operators report as presented, seconded by Joe Young. Motion passed 5 to 0.

Bookkeepers report was given by Bookkeeper, Dawne Steen as attached with minutes. Joe Young made the motion to accept as presented, seconded by Kenneth Barnes. Motion passed 5 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:  
Jason Schrick made the motion to remove Joseph Thomas' request for a 1" tap as it needs a feasibility study, and approve all the rest, seconded by Kenneth Barnes. Motion passed 5 to 0.

Review of the Engineering/Feasability Study Consent Approval List resulted in:  
Kenneth Barnes made the motion to have Lane Cooper and Joseph Thomas complete a Feasability Study, seconded by Jason Scrick. Motion passed 5 to 0.

On the item pay bills for Arnold & Son Construction – there were none.

On the item pay bills for Arnold Garrett, Consultant – there were none.

On the item pay remaining bills, approval with vote – Joe Young made the motion to pay the remaining bills as presented, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, discuss purchase of generators for pump stations to assist us with complying with the new law on Emergency Preparedness Plans, vote as necessary: The board decided they need more information so Jason Schrick made the motion to table this item until the December meeting. Item was seconded by Joe Young. Motion passed 5 to 0.

On the item, discuss details regarding the existing water line on the property owned by Vaquero Millsap Partners LP for the Dollar General, vote as necessary: Jason Schrick made the motion to table discussions until the December meeting, seconded by Joe Young. Motion passed 5 to 0.

On the item, discuss, review and approve 2022 Budget, vote if necessary: Joe Young made the motion to approve the budget with one change, seconded by Jason Schrick. Motion passed 5 to 0.

On the item, Discuss MOU with the Gabriela Delacruz & Wells Co. (GDW) regarding improvements to Pump Station #2 to serve Bulldog Crossing, vote as necessary: Jamie French made the motion to give GDW a deadline of December 1, 2021 to make a move, seconded by Joe Young. Motion passed 5 to 0.

On the item, discuss possible Amendments to By-Laws, vote if necessary: No action was taken.

On the item, select an Independent Election Auditor and alternate, approval with vote: Fred Griffin made the motion to select Joe Delgado as Election Auditor and Joy Ray as the alternate, seconded by Joe Young. Motion passed 5 to 0.

On the item, discuss purchase of calendars for 2022, approval with vote: Jamie French made the motion to order 300 calendars, seconded by Joe Young. Motion passed 5 to 0.

On the item, discuss and approve Quotes for improvements to Pump Station #2, vote as necessary: Jason Schrick made the motion to approve the quotes, seconded by Jamie French. Motion passed 5 to 0.

On the item, discuss engaging an attorney, approval with vote: Jamie French made the motion to get an attorney if needed and allow the Vice President to make that decision as needed, seconded by Joe Young. Motion passed 5 to 0.

Under old business to discuss:

- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – We have received 48 endpoints and have ordered 48 more.
- (C) Operator to update modifications to Pump Station #2 for Pressure Tank to help serve Bulldog Crossing – See Operator's Report..
- (D) Operator to provide update on Feasability Study for Two Inch Meter Application/Request- there was none to report
- (E) Old Business – there was none to report.

On the item New Business – Jason Schrick made the motion to order dumpster service fot MWSC office, seconded by Jamie French. Motion passed 5 to 0.

There being no other business, Vice President, Jamie French adjourned the meeting at 8:36 p.m.

  
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Jamie French, Vice President

  
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Jason Schrick, Secretary/Treasurer