

MILLSAP WATER SUPPLY CORP.

Mailing Address:
P.O. Box 158
Millsap, TX 76066

www.millsapwatersupplycorp.com

Street Address:
107 Fairview Rd.
Millsap, TX 76066
Phone: 940-682-4416

Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting October 14, 2021

Vice President, Jamie French, called the meeting to order at 06:00 p.m., Thursday, October 14, 2021. Board members present were Jamie French, Jason Schrick, David Meals, Joe Young, Fred Griffin, and Kenneth Barnes. Staff members present were, Operator, Matt Souders, Bookkeeper/Office Manager, Dawne Steen, and Office Assistant Natasha Howard. Guest present was Charles Guess. David Meals left the meeting at 6:40 pm.

On the item, Charles Guess to address the board on high usage in March 2021, vote as necessary: Joe Young made the motion to average 12 months prior to December then multiply that number by 4 to get an adjusted amount due, seconded by David Meals. Motion passed 6 to 0.

Jason Schrick read the minutes of the regular monthly meeting of September 9, 2021. Joe Young made the motion to accept the minutes with changes, seconded by Kenneth Barnes. Motion passed 6 to 0.

Operator's report was given by Operator, Matt Souders as attached with the minutes. The board went over ideas on Pump Station #2. Kenneth Barnes made the motion to accept the operators report as presented, seconded by Fred Griffin. Motion passed 5 to 0.

Bookkeeper's report was given by Bookkeeper, Dawne Steen as attached with minutes. Joe Young made the motion to accept with changes, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, review application for two inch meter to determine cost, vote as necessary: the board decided that we need a feasibility study done before a decision can be made. Study is to be paid for by JAG Investments. Fred Griffin made the motion to table this item until the feasibility study can be completed, seconded by Joe Young. Motion passed 5 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:
Kenneth Barnes made the motion to accept with changes, seconded by Joe Young. Motion passed 5 to 0.

On the item pay bills for Arnold & Son Construction – Joe Young made the motion to accept and pay the invoice presented by Arnold & Son Construction, seconded by Fred Griffin. Motion passed 5 to 0.

On the item pay bills for Arnold Garrett, Consultant – there were none.

On the item pay remaining bills, approval with vote – Fred Griffin made the motion to pay the remaining bills as presented, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, discuss a Pump Station monitoring system, vote as necessary: Jason Schrick made the motion to approve Pump Station #1 and #2 upgrades and to table discussions on Pump Station #3 until the November meeting, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, Discuss the purchase of generators for pump stations to assist us with complying with the new law on Emergency Preparedness Plans, vote as necessary: Fred Griffin made the motion to build a bypass on Pump Station #2, manual start generator for Pump Station #1, and control valve to keep working and heat. Motion was seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, discuss Disclosure of Customer Information Law change and MWSC form to provide Customer/Members, vote as necessary: Fred Griffin made the motion to approve MWSC form, seconded by Joe Young. Motion passed 5 to 0.

On the item, discuss details regarding the existing water line on the property owned by Vaquero Millsap Partners LP for the Dollar General, vote as necessary: Joe Young made the motion to table this item until the November meeting, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, discuss rate increase approved by the City of Mineral Wells and MWSC rate increase in response, vote as necessary: Fred Griffin made the motion to increase rates by 10% across the board with a new base rate of \$41.25, seconded by Joe Young. Motion passed 5 to 0.

On the item, review and discuss Election Procedures, forms, and timeline for the 2021-2022 year, vote as necessary: Fred Griffin made the motion to approve the Election Procedures, forms, and timeline as presented, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item, review Engineering Report provided by Jacob Martin, vote as necessary: Fred Griffin made the motion to approve as presented, seconded by Joe Young. Motion passed 5 to 0.

Under old business to discuss:

- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – Operator stated that we are waiting on parts
- (C) Operator to provide update on modifications to Pump Station #2 for Pressure Tank to help service Bulldog Crossing, vote as necessary – there was nothing to report
- (D) Old Business – there was none to report.

On the item New Business – there was none to report

There being no other business, Vice President, Jamie French adjourned the meeting at 8:00 p.m.



Jamie French, Vice President



Jason Schrick, Secretary/Treasurer