

# MILLSAP WATER SUPPLY CORP.

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## **Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting September 10, 2020**

Vice President, Arnold Garrett, called the meeting to order at 07:00 p.m., Thursday, September 10, 2020. Board members present were Jason Schrick, Jamie French, Fred Griffin, Arnold Garrett, and David Meals. Staff members present were, Bookkeeper, Dawne Steen and Operator, Matt Souders.

Secretary/Treasurer Fred Griffin read the minutes of the regular monthly meeting of August 13, 2020. Jamie French made the motion to accept the minutes as presented, seconded by David Meals. Motion passed 5 to 0.

Operator's report was given by Operator, Matt Souders and attached with minutes. Jason Schrick made the motion to accept the operators report as presented, seconded by David Meals. Motion passed 5 to 0.

Bookkeepers report was presented by Bookkeeper, Dawne Steen as attached with minutes. David Meals asked how Natasha was being used working from home. Jason Schrick made the motion to accept the Bookkeepers report as presented, seconded by Jamie French. Motion passed 5 to 0.

Review of new membership applications, member transfers and/or requests to relinquish memberships to process were of the following:

No Membership Relinquishes –

No New Membership Applications with Existing Tap –

Two New Membership Application with New Tap –

Joe Young @ 1051 FM 3028

Kay Young @ 355 Fairview Rd.

No Membership Transfers –

Jason Schrick made the motion to accept as presented, seconded by Jamie French. Motion passed 5 to 0.

On the item pay bills for Arnold & Son Construction – there were none presented.

On the item pay bills for Arnold Garrett, Consultant – there were none presented.

On the item pay remaining bills, approval with vote – Fred Griffin made the motion to pay the remaining bills as presented, seconded by Jason Schrick. Motion passed 5 to 0.

On the item, Discuss and review offer by TXU to renew contract, vote if necessary: David Meals made the motion to request a quote from Reliant Energy, seconded by Jamie French. Motion passed 5 to 0.

On the item, Review response by the Throneberrys and proceed with property acquisition, vote as necessary. Fred Griffin made the motion to send a certified follow up letter to the Throneberrys, seconded by David Meals. Motion passed 5 to 0.

The Board reviewed and discussed Online Payment Options.

On the item Decide on which Online Payment Service to implement, vote as necessary: Fred Griffin made the motion to go with PayStar, seconded by Jason Schrick. Motion passed 5 to 0.

On the item, Discuss engagement of Jacob Martin Engineers to handle increase capacity requests, vote as necessary: Jason Schrick made the motion to engage Jacob Martin Engineer to file necessary paperwork with TCEQ at a quote of \$3500 as well as to complete services including a hydrological model and provide an engineering report at a quote of \$10,000 - \$15,000, seconded by Jamie French. Motion passed 5 to 0.

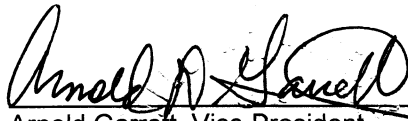
Under old business to discuss:


- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Bookkeeper to report on Second Saturday Stats – there was none to report
- (C) Operator to provide progress update on Automatic Readers – Auto Readers are working well, need to know how to move forward.
- (D) Review items related to request to increase Capacity – Fred Griffin informed the Board about a discussion he had with Mr. Zammeron about setting up a meeting with City of Mineral Wells, North Rural Water Supply, MWSC, and engineers.
- (E) Other - there was none to report

On the item New Business –

- Dawne stated her desire to incorporate the website for news items.
- Spirit of Texas is closing the Millsap branch on November 27, 2020.
- American Express payment over time option is available.

There being no other business, Vice President, Arnold Garrett adjourned the meeting at 8:50 p.m.

  
Arnold Garrett, Vice President

  
Fred Griffin, Secretary/Treasurer