

MILLSAP WATER SUPPLY CORP.

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Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting March 11, 2021

President, Arnold Garrett, called the meeting to order at 07:05 p.m., Thursday, March 11, 2021. Board members present were Jason Schrick, Jamie French, David Meals, Arnold Garrett, Kenneth Barnes, and Fred Griffin. Staff members present were, Bookkeeper, Dawne Steen, Operator, Matt Souders and Office Staff, Natasha Howard. Guest present was Michelle Gist with Snow Garrett Williams.

On the item, Snow Garrett Williams report on system finances with review of 2020 Audit Report, vote as necessary: Michelle Gist with Snow Garrett Williams presented the 2020 Audit report and went over the system finances with the board. Kenneth Barnes made the motion to accept the report as presented, seconded by Fred Griffin. Motion passed 6 to 0.

Secretary/Treasurer Jason Schrick read the minutes of the regular monthly meeting of February 11, 2021. Kenneth Barnes made the motion to accept the minutes as presented, seconded by Jamie French. Motion passed 6 to 0.

Operator's report was given by Operator, Matt Souders as attached with the minutes. Jamie French made the motion to accept the operators report as presented, seconded by Jason Schrick. Motion passed 6 to 0.

Bookkeepers report was presented by Bookkeeper, Dawne Steen as attached with minutes. Jamie French made the motion to accept the Bookkeepers report as presented, seconded by Kenneth Barnes. Motion passed 6 to 0.

Review of new membership applications, member transfers and/or requests to relinquish memberships to process were of the following:

No Membership Relinquishes –

No New Membership Applications with Existing Tap –

Seven New Membership Application with New Tap –

Doc Homes – 1021 Resolute Rd.
Doc Homes – 1044 Resolute Rd.
KW Homes, LLC – 1000 Resolute Rd.
KW Homes, LLC – 1036 Resolute Rd.
KW Homes, LLC – 1040 Resolute Rd.
KW Homes, LLC – 1052 Resolute Rd.
KW Homes, LLC – 320 Wilson Bend Rd.

No Membership Transfers –

David Meals asked about a meter for Dollar General. Jamie French made the motion to accept as presented, seconded by Fred Griffin. Motion passed 5 to 0.

On the item pay bills for Arnold & Son Construction – Fred Griffin made the motion to pay Arnold & Son, seconded by Kenneth Barnes. Motion passed 5 to 0. Arnold Garrett abstained.

On the item pay bills for Arnold Garrett, Consultant – Jamie French made the motion to pay Arnold Garrett, seconded by Fred Griffin. Motion passed 5 to 0. Arnold Garrett abstained.

On the item pay remaining bills, approval with vote – Fred Griffin made the motion to pay the remaining bills as presented, seconded by Jamie French. Motion passed 6 to 0.

The board went into executive session at 7:38pm to discuss employees' salaries and/or benefits for contracts.

The board came out of executive session at 8:15pm.

On the item, vote on employees' salaries and/or benefits for contracts: Jamie French made the motion to give a 4% raise, seconded by Fred Griffin. Motion passed 6 to 0.

On the item, discuss the possibility of buying a new company truck along with what requirements to consider, vote as necessary: The board discussed a 4x4, extended cab, 1-Ton truck. Jason Schrick made the motion to have Matt Souders get more information on trucks and David Meals to take the lead on this project. Motion was seconded by Jamie French. Motion passed 6 to 0.

On the item, discuss changing credit card from American Express to a corporate card, vote as necessary: Fred Griffin made the motion to go with a Spirit of Texas credit/debit card, seconded by Jamie French. Motion passed 6 to 0.

The board discussed the events during the February 2021 Winter Storm and the lessons learned and possible changes to emergency procedures. No vote was necessary.

On the item, discuss relief to customers for usage in February 2021 and in relation to the outage during that time, vote as necessary: this item was tabled until next meeting. We will address this issue on a case-by-case basis.

On the item, discuss a Pump Station monitoring system, vote as necessary: this item was tabled until Matt can check on the cost of a monitoring system.

On the item, discuss necessary changes to online banking, vote as necessary: Fred Griffin made the motion to remove Fred Griffin from online banking access and add Jason Schrick, seconded by Jamie French. Motion passed 6 to 0.

On the item, approve Resolution for online banking authorization, vote as necessary: Fred Griffin made the motion to approve the Resolution with modifications, seconded by Jamie French. Motion passed 6 to 0.

Under old business to discuss:

- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – there was none to report
- (C) Other – there was none to report.

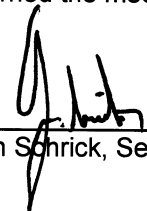
On the item New Business –

- TRWA Discount Notice

There being no other business, President, Arnold Garrett adjourned the meeting at 9:05 p.m.



Arnold Garrett, President



Jason Schrick, Secretary/Treasurer