

MILLSAP WATER SUPPLY CORP.

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Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting March 10, 2022

President, Jamie French, called the meeting to order at 06:00 p.m., Thursday, March 10, 2022. Board members present were Jamie French, Joe Young, Jason Mathews, Fred Griffin, & Jason Schrick. Staff member present was, Bookkeeper/Office Manager, Dawne Steen.

On the item, Amy Sandlin to address board about high usage in June 2021: the board explained the standard process to help with high amount and payment plan. Ms. Sandlin will come in to discuss payment arrangements with Dawne.

Secretary/Treasurer, Fred Griffin read the minutes of the regular monthly meeting of February 10, 2022. Jason Schrick made the motion to accept as presented, seconded by Joe Young. Motion passed 5 to 0.

Operator's report was read by Vice President, Jason Schrick as attached with the minutes. Jason Mathews made the motion to accept the operators report as presented, seconded by Jason Schrick. Motion passed 5 to 0.

Bookkeepers report was given by Bookkeeper, Dawne Steen as attached with minutes. Jason Schrick made the motion to accept with changes, seconded by Joe Young. Motion passed 5 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:

Fred Griffin read the list as attached with the minutes. Jason Schrick made the motion to approve, seconded by Jason Mathews. Motion passed 5 to 0.

Review of the Engineering/Feasibility Study Consent Approval List resulted in:
There were none to approve this month.

On the item pay bills for Arnold & Son Construction – Joe Young made the motion to pay the bill in the amount of \$3,350.00, seconded by Jason Schrick. Motion passed 5 to 0.

On the item pay bills for Arnold Garrett, Consultant – there were none presented.

On the item pay remaining bills, approval with vote – Joe Young made the motion to pay the remaining bills as presented, seconded by Jason Mathews. Motion passed 5 to 0.

The board went into Executive Session at 7:10 p.m.

The board came out of Executive Session at 7:15 p.m.

On the item, vote on Reimbursement Agreement with the Gabriela, Delacruz & Wells Co. (GDW) for improvements to Pump Station #2 to serve Bulldog Crossing: Fred Griffin made the motion to go with the reimbursement agreement proposed by GDW with change to the quote date, seconded by Jason Schrick. Motion passed 4 to 0. Joe Young abstained.

On the item, approve Resolutions for Bank Signature Card changes, removing Arnold Garrett and adding Fred Griffin as a signatory, keeping all other signatories the same for each account as follows: First Financial Operating Reserve, Spirit of Texas Operating, Spirit of Texas Reserve, approval with vote: Fred Griffin made the motion to approve the Resolutions, seconded by Jason Schrick. Motion passed 5 to 0.

On the item, approve Resolution for online banking authorization, approval with vote: Fred Griffin made the motion to approve the Resolution, seconded by Jason Mathews. Motion passed 5 to 0.

On the item, approve Arnold & Son Construction quote for By-Pass modifications to Pump Station #2 needed for EPP, approval with vote: Fred Griffin made the motion to approve the quote in the amount of \$12,366.00, seconded by Joe Young. Motion passed 5 to 0.

The board went into Executive Session at 7:18 p.m.

The board came out of Executive Session at 7:55 p.m.


On the item, vote on employees' salaries and/or benefits for contracts: Fred Griffin made the motion to give a 4% raise to Matt Souders, Dawne Steen, and Natasha Howard, seconded by Jason Mathews. Motion passed 5 to 0.

Under old business to discuss:


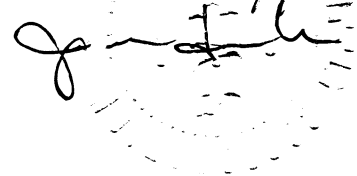
- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – 62 meters have been installed or retrofit.
- (C) Operator to update modifications to Pump Station #2 for Pressure Tank to help serve Bulldog Crossing – Dawne has sent documentation to Tank & Vessel
- (D) Discuss upgrade and improvements to Gholson Rd. Line and review estimate(s), approval with vote- this item was tabled until we hear about the Grant money
- (E) Operator to provide update on Feasibility Study(ies) for Meter Application /Request, vote as necessary – there was none to report
- (F) Other – there was none to report.

On the item New Business – Jamie French discussed his meeting with D.J. Smith. Jason Mathews asked to have and agenda item on next month to discuss cut off list.

There being no other business, President, Jamie French adjourned the meeting at 8:18 p.m.



Jamie French, President



Fred Griffin, Secretary/Treasurer

