

# **MILLSAP WATER SUPPLY CORP.**

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## **Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting April 13, 2023**

President, Jamie French, called the meeting to order at 06:12 p.m., Thursday, April 13, 2023. Board members present were Jamie French, Jason Schrick, Fred Griffin, and Jason Mathews. Staff members present were Operator, Matthew Souders and Office Assistant, Natasha Howard.

On the item, Carlile to address the board on request for Commercial Water Usage Outside, vote as necessary: Jason Schrick made the motion to approve usage conditional and subject to revocation in the future, seconded by Jason Matthews. Motion passed 4 to 0.

On the item, Schrick to address the board on high usage on March 2023 billing: Jason Schrick addressed the board concerning his parents' large meter reading for March. Water usage is to be average of February 2023, January 2023, and December 2022 and water bill will be based on average.

On the item, Jamie French to discuss: None to report.

On the item, discuss resignation received from Board of Directors Member, Joe Young, effective March 9, 2023, vote if necessary: Jamie French made the motion to accept the resignation, seconded by Jason Schrick. Motion passed 4 to 0.

Secretary Treasurer, Fred Griffin read the minutes of the regular monthly meeting of March 9, 2023. Jason Mathews made the motion to accept with corrections, seconded by Jason Schrick. Motion passed 4 to 0.

Operators report was given by Operator, Matt Souders. Matt reported that Jason fixed a leak at Wood River Rd. (2-inch line), line repair on Gholson Rd., ten auto readers installed, changes out Schrick meter, changed out Irwin meter, twenty-four repairs on Wood River Rd., locked off eight meters, tuned in quarterly DLQOR. Jason Schrick made the motion to accept the report, seconded by Jamie French. Motion passed 4 to 0.

Bookkeepers report was given by Office Assistant, Natasha Howard as attached with the minutes. Jason Schrick made the motion to accept, seconded by Jason Mathews. Motion passed 4 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:

Fred Griffin made the motion to approve, seconded by Jason Matthews. Motion passed 4 to 0.

On the item pay remaining bills, approval with vote: Jason Schrick made the motion to pay the remaining bills as presented, seconded by Jamie French. Motion passed 4 to 0.

On the item, discuss and approve a Resolution Supporting the Formation of the Cross Timbers Regional Utility Authority, vote as necessary: Fred Griffin made the motion to approve, seconded by Jamie French. Motion passed 4 to 0.

On the item, discuss getting a credit card from Simmons Bank: Jamie French made the motion to proceed, seconded by Jason Schrick. Motion passed 4 to 0.

On the item, discuss Auto Read Meter Retro Fit use of existing meter, vote as necessary: no action was taken.

On the item, vote on Letter of Engagement with Jacob Martin for Engineering for Pump Station #3: Jason Schrick made the motion to approve, seconded by Fred Griffin. Motion passed 4 to 0.

Under old business to discuss:

- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – installed six this past month.
- (C) Discuss updates related to City of Mineral Wells contract renewal, vote as necessary – we need to contact Fancher and see where the letter stands.
- (D) Discuss details related to ARPA funds: Projects, Implementation, and other as needed, vote as necessary- updated Board on ARPA contract approval.
- (E) Other: there was none to report

On the item New Business – there was none to report.

There being no other business, Jason Schrick made the motion to adjourn, seconded by Jamie French. Motion passed 4 to 0. President, Jamie French adjourned the meeting at 7:35 p.m.

  
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Jamie French, President

  
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Fred Griffin, Secretary/Treasurer