

MILLSAP WATER SUPPLY CORP.

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Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting March 9, 2023

President, Jamie French, called the meeting to order at 06:00 p.m., Thursday, March 9, 2023. Board members present were Jamie French, Jason Mathews, Jason Schrick, Fred Griffin, and Craig Barber. Staff member present was, Bookkeeper/Office Manager, Dawne Steen. Joe Young resigned his position by letter on 2/9/2023.

Secretary Treasurer, Fred Griffin read the minutes of the regular monthly meeting of February 9, 2023 and the Special Meetings of February 15, 2023 and February 21, 2023. Jason Schrick made the motion to accept, seconded by Jason Mathews. Motion passed 5 to 0.

No Operators report was given.

Bookkeepers report was given by Bookkeeper/Office Manager, Dawne Steen as attached with the minutes. Jason Schrick made the motion to accept, seconded by Jason Mathews. Motion passed 5 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:

Craig Barber made the motion to approve, seconded by Fred Griffin. Motion passed 5 to 0.

Review of the Engineering/Feasibility Study Consent Approval List resulted in:

There were none to approve this month.

On the item pay remaining bills, approval with vote: Fred Griffin made the motion to pay the remaining bills as presented, seconded by Jason Schrick. Motion passed 5 to 0.

The board went into Executive Session at 6:31 p.m.

The board came out of Executive Session at 8:09 p.m.

On the item, vote on employee's salaries and/or benefits for contracts: Fred Griffin made the motion to increase employee's salaries as discussed, seconded by Jason Schrick. Motion passed 5 to 0.

On the item, vote on Engagement with Fancher Legal, PLLC: no action was taken.

On the item, vote on Letter of Engagement with Parker County SUD: Craig Barber made the motion to accept, seconded by Jamie French. Motion passed 5 to 0.

On the item, vote on Letter of Engagement with Jacob Martin for Engineering for Pump Station #3: this item was tabled.

On the item, discuss and form a committee that will formulate, review, and recommend actions to be taken by the board in relation to employee hiring, contracts, roles and responsibilities, evaluations, etc.: Jamie French made the motion to form a three member committee with Fred Griffin, Jason Matthews, and Craig Barber being its members. The committee is to meet at their discretion. Motion seconded by Jason Schrick. Motion passed 5 to 0.

On the item, discuss public process on three bids for Pump Station #3, vote as necessary: no action was taken.

On the item, discuss getting a credit card from Simmons Bank, vote if necessary: this item was tabled.

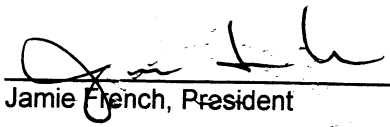
On the item, review and discuss Equity Buy-In charges and possible change, vote as necessary: this item was tabled.

Under old business to discuss:

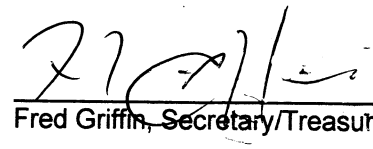
- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – there was none to report.
- (C) Operator to provide update on Feasibility Study(ies) for Meter Application/Request, vote as necessary – There was none to report.
- (D) Discuss details related to ARPA funds: Projects, Implementation, and other as needed, vote as necessary- There was none to report.
- (E) Other: there was none to report.

On the item New Business – there was none to report.

There being no other business, President, Jamie French adjourned the meeting at 8:34 p.m.



Jamie French, President



Fred Griffin, Secretary/Treasurer