

MILLSAP WATER SUPPLY CORP.

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Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting July 14, 2022

President, Jamie French, called the meeting to order at 06:04 p.m., Tuesday, July 14, 2022. Board members present were Jamie French, Jason Schrick, Jason Mathews, Joe Young, Kenneth Barnes, & Julie Freeman. Staff members present were, Bookkeeper/Office Manager, Dawne Steen and Operator, Matt Souders. Guest present was David Basinger.

On the item, customer, Nellie Rudy and owner, David Basinger to address board about leak at 103 FM 3028: Ms. Rudy did not show up. David Basinger was present and asked questions about who membership belongs to and who is responsible for the bill. No action was taken.

Bookkeeper/Office Manager, Dawne Steen read the minutes of the regular monthly meeting of June 14, 2022. Jason Schrick made the motion to accept as presented, seconded by Kenneth Barnes. Motion passed 6 to 0.

Operator's report was read by Operator, Matt Souders as attached with the minutes. Julie Freeman asked if pipes and fences are marked on a map somewhere. Suggestion was made that we get one to put on the wall in the meeting room. Jamie French made the motion to accept the operators report as presented, seconded by Joe Young. Motion passed 6 to 0.

Bookkeepers report was given by Bookkeeper, Dawne Steen as attached with minutes. Jason Schrick made the motion to accept as presented, seconded by Jason Mathews. Motion passed 6 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in: Julie Freeman made the motion to approve, seconded by Jason Mathews. Motion passed 6 to 0.

Review of the Engineering/Feasibility Study Consent Approval List resulted in: There were none to approve this month.

On the item pay remaining bills, approval with vote – Joe Young made the motion to pay the remaining bills as presented, seconded by Kenneth Barnes. Motion passed 6 to 0.

On the item, discuss who pays cost for locating lines for meter installation, vote as necessary: Joe Young made the motion to have MWSC absorb the cost for locating line on new installation, seconded by Jason Mathews. Motion passed 6 to 0.

On the item, review and discuss Equity Buy-In charges and possible change, vote as necessary: This item was tabled until the August meeting.

On the item, discuss change of policy for bank deposits, vote as necessary: Jamie French made the motion to approve previously discussed changes to our bank deposit policy, seconded by Joe Young. Motion passed 6 to 0.

On the item, discuss how proof of property ownership should be obtained, vote as necessary: Jason Mathews made the motion to ask for recorded deed, but if new member cannot provide that, we will use the County Tax Assessors website to help verify ownership, seconded by Jason Schrick. Motion passed 6 to 0.

Under old business to discuss:

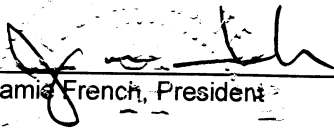
- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – there was nothing reported.
- (C) Operator to update modifications to Pump Station #2 for Pressure Tank to help serve Bulldog Crossing – there was none to report.

(D) Operator to provide update on Feasibility Study(ies) for Meter Application /Request, vote as necessary – there was none to report

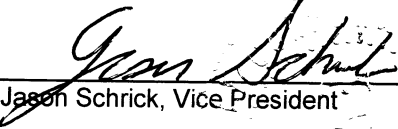

(E) Other – there was none to report.

On the item New Business – there was none to report.

There being no other business, President, Jamie French adjourned the meeting at 7:30 p.m.



Jamie French, President



Jason Schrick, Vice President

