

# MILLSAP WATER SUPPLY CORP.

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## **Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting February 8, 2024**

President, Jamie French, called the meeting to order at 06:03 p.m., Thursday, February 8, 2023. Board members present were Jamie French, Jason Schrick, Jason Mathews, Steve Chuhaloff, Nancie Kathrens, Ron Scheck, & Craig Barber. Staff members present were Operator, Seth Herring, Bookkeeper/Office Manager, Dawne Steen, and Office Staff, Natasha Howard.

On the item, McNatt to address the board regarding their leak: They were not present.

Secretary Treasurer, Jason Mathews read the minutes of the regular monthly meeting of January 11, 2024 and the Special 1st Meeting of January 16, 2024. Jason Schrick made the motion to accept with changes, seconded by Ron Scheck. Motion passed 7 to 0.

Operators report was presented by Field Staff, Seth Herring as attached with the minutes. Craig Barber made the motion to accept, seconded by Jason Schrick. Motion passed 7 to 0.

Bookkeepers report was given by Bookkeeper/Office Manager, Dawne Steen, as attached with the minutes. Ron Scheck made the motion to accept, seconded by Jason Schrick. Motion passed 7 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:  
Jason Schrick made the motion to approve, seconded by Steve Chuhaloff. Motion passed 7 to 0.

On the item pay remaining bills, approval with vote: Steve Chuhaloff made the motion to pay the remaining bills as presented, seconded by Ron Scheck. Motion passed 7 to 0.

On the item, Review, Discuss, and Approve Insurance quote from Higginbotham, vote as necessary: this item was tabled.

On the item, Discuss and Approve changing Annual Membership Meeting time, vote as necessary: Jason Schrick made the motion to change Annual Meeting start up time to 6pm instead of 7pm, seconded by Ron Scheck. Motion passed 7 to 0.

On the item appoint Employee Committee member: the Board appointed Ron Scheck to the Employee Committee.

On the item, Employee Committee Chairperson to address board on employee updates: there was none to report.

Under old business to discuss:

(A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report

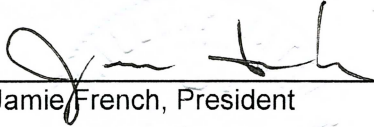
(B) Operator to provide progress update on Automatic Readers – Operator, Seth Herring is continuing to install meters as time allows.

(C) Discuss updates related to City of Mineral Wells contract renewal, vote as necessary – none to report.

- (D) Discuss details related to ARPA funds: Projects, Implementation, and other as needed, vote as necessary- there was none to report.
- (E) Other: there was none to report.

On the item New Business – none to report

Jamie French made the motion to adjourn, seconded by Jason Schrick. Motion passed 7 to 0. There being no other business, President, Jamie French adjourned the meeting at 7:20 p.m.



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Jamie French, President



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Jason Mathews, Secretary/Treasurer