

MILLSAP WATER SUPPLY CORP.

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Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting January 11, 2024

President, Jamie French, called the meeting to order at 06:00 p.m., Thursday, January 11, 2024. Board members present were Jamie French, Craig Barber, Nancie Kathrens, Steve Chuhaloff, Jason Mathews Jason Schrick, & Fred Griffin. Staff members present were Operator, Seth Herring and Office Staff, Natasha Howard. Guests present were Dean Sullivan, Beth Oatson, Howard Huff, Sandra Maddux, Becky Maddux, Leslie Ann Scheck, & Ron Scheck.

On the item, Alton and/or Sandra Maddux to address the board regarding their leak in November 2023: The board gave the usual payment arrangements and cost reduction.

On the item, Board of Directors to revisit new contract negotiations with Dean Sullivan, City of Mineral Wells: Dean Sullivan is recommending that we do not negotiate contract at this time and wait until we have a better understanding of our new average usage.

Secretary Treasurer, Fred Griffin read the minutes of the regular monthly meeting of December 7, 2023. Steve Chuhaloff made the motion to accept with changes, seconded by Jason Schrick. Motion passed 7 to 0.

Operators report was presented by Field Staff, Seth Herring as follows: Operator gave report on activities for the month. No retrofits, no lock-offs, clay valve repair At Pump Station #2 completed but did not fix issue, will investigate further, Tillman situation may be resolved by moving pressure reducer to school line then providing pressure to subdivision, Pump Station #3 upgrade and down time. Jason Mathews made the motion to accept, seconded by Jason Schrick. Motion passed 7 to 0.

Bookkeepers report was given by Office Assistant, Natasha Howard, as attached with the minutes. Steve Chuhaloff made the motion to accept, seconded by Craig Barber. Motion passed 7 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:

Jason Schrick made the motion to approve, seconded by Craig Barber. Motion passed 7 to 0.

On the item pay remaining bills, approval with vote: Fred Griffin made the motion to pay the remaining bills as presented, seconded by Jason Schrick. Motion passed 7 to 0.

On the item, Review and Approve Texas Mutual Insurance for Worker's Compensation Insurance, vote as necessary: Motion was made by Fred Griffin to approve the quote as presented, motion was seconded by Craig Barber. Motion passed 7 to 0.

On the item, Review, Discuss, and Approve Insurance quote from Higginbotham, vote as necessary: this item was tabled.

On the item, Employee Committee Chairperson to address board on employee updates: Fred Griffin reported on Employee Committee staff activities.

Under old business to discuss:

- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – there was none to report.
- (C) Discuss updates related to City of Mineral Wells contract renewal, vote as necessary – none to report.
- (D) Discuss details related to ARPA funds: Projects, Implementation, and other as needed, vote as necessary- Fred Griffin advised the Board on progress of PCSUD interconnect design
- (E) Other: Jason Schrick asked for clarification of water loss numbers..

On the item New Business – none to report

There being no other business, President, Jamie French adjourned the meeting at 8:00 p.m.



Jamie French, President



Fred Griffin, Secretary/Treasurer