

MILLSAP WATER SUPPLY CORP.

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Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting September 21, 2023

President, Jamie French, called the meeting to order at 06:00 p.m., Thursday, September 21, 2023. Board members present were Nancie Kathrens, Craig Barber, Jamie French, Fred Griffin, Jason Schrick, and Jason Mathews Staff members present were Field Staff, Seth Herring, Bookkeeper, Dawne Steen, & Office Staff, Natasha Howard.

On the item, Bryan Felkins to address the board on getting credit for his installation: Mr. Felkins addressed the board and questioned the \$450 backhoe charge on installation of meter. Seth replied that the backhoe was there in case it was needed. It was clarified that the \$450 was a contract rate charged.

Secretary Treasurer, Fred Griffin read the minutes of the regular monthly meeting of August 10, 2023. Jason Mathews made the motion to accept with changes, seconded by Jason Schrick. Motion passed 6 to 0.

Operators report was presented by Field Staff, Seth Herring as attached with the minutes. Jason Schrick made the motion to accept, seconded by Nancie Kathrens. Motion passed 6 to 0.

Bookkeepers report was given by Bookkeeper/Office Manager, Dawne Steen, as attached with the minutes. Fred Griffin made the motion to accept, seconded by Jason Schrick. Motion passed 6 to 0.

Review of the consent approval list of new membership applications, transfers, relinquishes, as attached with the minutes resulted in:
Jason Schrick made the motion to approve, seconded by Craig Barber. Motion passed 6 to 0.

On the item pay remaining bills, approval with vote: Craig Barber made the motion to pay the remaining bills as presented, seconded by Nancie Kathrens. Motion passed 6 to 0.

On the item, discuss upgrading the new line at 3028 and Wilson Bend Rd., from ¾" to 2"., vote as necessary: this item was tabled.

On the item, review and discuss Berkey Cyberhorse Rate Sheet, vote as necessary: Fred Griffin made the motion to accept Berkey Cyberhorse as an approved contractor at \$175 per hour, plus materials, seconded by Craig Barber. Motion passed 6 to 0.

On the item, discuss Customer Letter on possible rate increase, vote if necessary: there was none to report.

On the item, discuss monthly mailout for Water Conservation tips and on putting on website, vote if necessary: Fred Griffin made the motion to approve the mailout, seconded by Nancie Kathrens. Motion passed 6 to 0.

On the item, discuss possible banking changes, vote if necessary: this item was tabled.

On the item, discuss moving Reserve Account from Simmons Bank to Titan Bank, vote as necessary: this item was tabled.

On the item, review and vote on resolution to move Reserve Account from Simmons Bank to Titan Bank: this item was tabled.

On the item, discuss moving primary Checking to First Financial Bank, vote as necessary: this item was tabled.

On the item, review and vote on resolution to move primary Checking from Simmons Bank to First Financial Checking account: this item was tabled.

On the item, review and discuss First Financial credit card, vote as necessary: Fred Griffin made the motion to switch to First Financial credit card, seconded by Jamie French. Motion passed 6 to 0.

On the item, review and discuss quotes received for Pump Station 3 upgrade, vote if necessary: this item is tabled until Mike Bounds can check Pump Station.

The board went into Executive Session at 8:28 p.m.

The board came out of Executive Session at 8:45 p.m.

On the item, vote on retainer and hourly (for past 10 hours per month) for Consultant, Matt Souders: Fred Griffin made the motion to pay Consultant, Matt Souders \$550 for 10 hours, then \$55 per hour after initial 10 hours as invoiced, seconded by Nancie Kathrens. Motion passes 6 to 0.

On the item, vote on update on Seth Herring's position and compensation: Fred Griffin made the motion to accept contract as agreed upon by Seth Herring and Employee Committee, seconded by Nancie Kathrens. Motion passed 6 to 0.

On the item, discuss recovery of repair cost for water loss on Woodriver line break, vote as necessary: Jamie French made the motion to waive the water loss but recover repair cost, seconded by Jason Schrick. Motion passed 6 to 0.

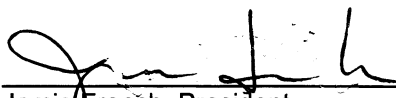
On the item, discuss Credit on Installation cost for Bryan Felkins, vote as necessary: no action taken.

Under old business to discuss:

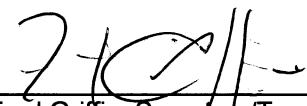
- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Operator to provide progress update on Automatic Readers – 1 Auto Reader installed.
- (C) Discuss updates related to City of Mineral Wells contract renewal, vote as necessary – none to report.
- (D) Discuss details related to ARPA funds: Projects, Implementation, and other as needed, vote as necessary- there was none to report.
- (E) Other: none to report.

On the item New Business – Fred Griffin discussed the possibility of joining with PCSUD and Santo SUD to file a PUC complaint.

There being no other business, Jamie French made the motion to adjourn, seconded by Jason Schrick. Motion passed 6 to 0. President, Jamie French adjourned the meeting at 9:10 p.m.



Jamie French, President



Fred Griffin, Secretary/Treasurer